



OFFICE OF THE MAYOR

## NOTICE TO PROCEED

27 March 2023

Date

### **CHEF LYNN CATERING SERVICES**

B4 L1&2 A Blk 11, Lot 12 Cor.,  
Arayat St., Metro Montaña, Burgos,  
Rodriguez, Rizal

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Food Provision for the Mental Health Wellness in Gender Based Violence Prevention and Protection** for the **ABC President Office** under **Purchase Request No. 100-23-02-410**, covered by **Purchase Order No. 23-03-0104** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme: MARLYN G. ROSALES  
Authorized Representative  
**CHEF LYNN CATERING SERVICES**

Date: March 27, 2023